

**Newstead Public Library
Board of Trustees
March 22, 2017**

Board Members: Sue Brown, Mary Mangan, Sue Sweitzer

At Large: Library Director Kristine Sutton

Call to Order: 7:05 PM **Meeting Adjourned:** 8:10 **Next meeting:** May, 10, 2017

** April meeting canceled due to Kristine going on vacation

Approval of Minutes

Mary Mangan made a motion to approve minutes from February 8, 2017 and Sue Brown seconded.

Approval of Agenda

Sue Brown made a motion to approve agenda for March 22, 2017 Board Meeting and Sue Sweitzer seconded.

Library Activities & Community Events

Adult Events: Mahjong- 3-9 players, Tuesday Morning Book Club- 13, Ladies Book Club- 10, Peace, Love & Yarn- 6, Genealogy Group- 6, DSS Fridays (1)- 17, 1:1 Computer Class- 7

Children's Events: APA visit (2)- 29, STEAMPunk -4, Lego- 17, Jumpbunch (2)- 16, Storytime (7) – 46, Dinosaurs – 8, Family Movie (1)

Teen Events: Life of a Writer (2)- 8

Outreach- Kristine demonstrated Databases to 5 English classes.

Library Bills – Sue Sweitzer approved paying of the bills and Mary Mangan seconded.

Library Business

Sidewalk- Towlson and Representative, John Jendrowski, Bill Asmus and Kristine were here on Wednesday, March 22 as the system was being evaluated. They feel the circuit

needs to be replaced; the boiler rep will be out next week to confirm. The system is now turned off. It will be programmed properly to only turn on when it feels moisture.

Track Lighting- Mike Lotz labor is \$65 an hour and estimates it will take 1 ½ hours, will buy bulbs and have Bill install.

Children's Shelving- Approval to purchase additional units to accommodate growth in the children's room

Emergency Lights – During the power outage 2 weeks ago, it was discovered that none of the emergency lights worked. Simplex came out to quote the cost to replace batteries. Quote will be sent over to Dave Cummings.

New Business

Screenagers – Laura Penn from the school library gave Kristine info about the Documentary Screenagers. It talks about growing up in the digital age. Laura had asked if the library would share the \$650 cost to host the program at school (includes 2 showings). Board suggested it be shown to middle schoolers as well as high school. Perhaps do one viewing as an assembly and one for families in the evening.

Work Based Program through Akron School – 2 students from the 12:1:1 class have started their work based community program at the library. They will come weekly on Wednesdays for about an hour.

Library Standards – Minimum Standards for New York Public Libraries was handed out along with the proposed revisions to the standards. We reviewed new standards briefly. This will be addressed by Mary Jean Jakubowski at April's ACT meeting.

Ready to Read: Early Literacy Initiative – The library system is applying for a federal grant to develop library programs for early literacy. Two community focus groups are planned for March and April at Newstead to collect data from parents, caregivers and grandparents.

Library Survey – Based on discussions at the ACT Workshop, we will begin to develop a brief survey to collect information from the community to help us develop our goals and strategic plan. Surveys will be distributed in the library and at community events such as band concerts and sidewalk sale to survey non-library users. Also talked about having the Bookmobile out to Akron, perhaps for Sidewalk Sale.

April meeting will be cancelled due to Kristine going on vacation

Meeting Adjourned at 8:10 pm

Draft