

**Newstead Public Library
Board of Trustees
February 5, 2014**

Board Members Present: Sue Brown, Cheryl Esposito, Sue Sweitzer

Board Members Not Present: Sarah Rooney

At Large: Library Director Kristine Sutton, Councilman Don York

Call to Order: 7:41 pm

Reviewed minutes of 12/23/13. Motion to approve made by Sue Sweitzer with a send from Sue Brown.

Library Activities & Community Events

Monthly Clubs: Reminisce program, Book Club, Preschool Storytime, Peace, Love & Yarn, Nature Ed-Ventures (Grab Bag Science) attended by 25 kids

Visits: Cub Scout Tour

Other: About 12 kids participated in the “Take Your Child to the Library Day’ on 2/8- Wizard of Oz theme with games, stories, etc. The library staff attended a 3-hour training on CPR/AED. They usually receive training every three years and Friends of the Library paid the program fee.

Library Business

- Imperial Door Control- the Town Board accepted the warranty proposal. The company came to check the doors and reported everything is in working order.
- Artsy in Akron Program-Tina Tompkins Ames was successful in obtaining a NYS Council on the Arts grant of \$2,440. The first programs begin this month with Truffle Making, Candle Making, Zentangle (drawing class for teens) and “Glow in the Dark Creatures from Bread Clay”. There will be approximately 25 programs offered under this grant.
- Looking into new service for snow removal
- Patron made a request to have a 50th wedding celebration in library community room for about two hours on a Saturday. Kristine will discuss availability and possibility of considering the new cultural center on library lower level.
- Library door count down 24.2% for January- Kristine discovered the counter on the back door was not functioning for an entire week and feels the poor weather also played a roll in the low attendance. WiFi use is up 129.4%
- Sue Brown and Sue Sweitzer attended the ACT meeting on 1/18
- Library closed two hours early on 2/6 and all day 2/7 due to poor weather conditions.
- The January monthly managers meeting was cancelled due to poor weather.
- Councilwoman Marybeth Whiting was appointed by the Town Board as our additional Library Board liaison.

At 8:25 pm a Sue Brown made a motion, second by Sue Sweitzer to close the meeting for executive session. 9:00 pm executive session ended and the meeting adjourned following another motion from Sue Sweitzer and second from Sue Brown.

DRAFT