

GRAND ISLAND MEMORIAL LIBRARY

1715 BEDELL ROAD * GRAND ISLAND, NEW YORK/ 14072-1796 * 773-7124

BOARD OF TRUSTEES MEETING

THURSDAY, July 13, 2017 5:30 P.M.

STAFF ROOM

AGENDA

- I. Minutes
- II. Financial Reports
- III. Correspondence
- IV. Reports
 - A. President
 - B. Director
 - C. Friends
 - D. ACT
- V. Old Business
 - A. Long Term Planning - timeline
- VI. New Business
 - A. Approval of 2017 Library System Contract
 - B. 2018 Budget
 - C. Taste of Grand Island

*if you have additional items please contact Jill Banaszak

** Please RSVP Pat 773-2089 if you can NOT make the meeting

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MINUTES FOR BOARD OF TRUSTEES MEETING

THURSDAY, JULY 13, 2017 5:30 P. M.

STAFF ROOM

CALL TO ORDER: The meeting was called to order at 5:35 by President Banaszak.

ROLL CALL: Present were:

President Jill Banaszak	Trustee Pat Rizutto
Vice President Richard Crawford	Town Liaison Mike Madigan
Treasurer Richard Earne	Library Director Pat Covley
Secretary Agnes Becker	

MINUTES: Motion for approval of minutes from meeting on May 4th by Trustee Crawford, second by Trustee Rizutto. Motion approved 5-0.

FINANCIAL REPORTS: Reviewed and filed for audit.

CORRESPONDENCE: None

PRESIDENT'S REPORT: President Banaszak is coordinating a program with Linda Critelli.

DIRECTOR'S REPORT: Full Director's attached.

Director Covley asked Board members to consider how to use \$10,000. That is the amount GIML will be receiving in Bullet Aid.

FRIENDS: September 14th is the date for the next Book Sale.

ACT MEETING: No date has been announced for the next ACT meeting.

OLD BUSINESS: The Long Term Plan has been given to the Director and Staff for review during the next month.

NEW BUSINESS:

- A. Moved to approve the 2017 Library System Contract, Trustee Crawford/second by Trustee Rizutto. Motion carried 5-0.
- B. Discussed the possibility of reducing hours for the 2018 budget. Moved to adjust staff starting hours to 9:30 5 days a week beginning after Labor Day, Trustee Banaszak/second by Trustee Earne. Motion carried 5-0.
- C. Approved a \$50.00 expenditure to be part of the Taste of Grand Island, Trustee Banaszak, second by Trustee Becker. Motion carried 5-0.
- D. Discussed October 22nd as a possible date for the Staff Appreciation Party.

ADJOURNMENT: The meeting was adjourned at 6:15 PM.

Next meeting: September 7, 2017, 5:30 PM.

Respectfully submitted

Agnes Becker

Secretary

We were informed by Mary Jean Jakubowski last week that the twelve libraries in State Senator Chris Jacobs district are each being awarded \$10,000 in "bullet aid" by New York State. Mary Jean will be contacting us with the details of the aid (time frame, limitations).

The library sponsored the Bookmobile at the Gus Macker Tournament on June 10. Caitlin Conlon, a Grand Island page worked with the Bookmobile staff for the day. Eighty contacts were made with the public. Crafts were available for children and information about summer programs was given to caregivers. Contacts have been made with Corey McGowan and the bookmobile staff of the Library regarding participation at the Taste of Grand Island.

At the Friends of the Library annual meeting on May 11, Charlotte Senulis was awarded volunteer of the year. A presentation by Michele DeLuca, author of *Forever More: a Love Story from the Edge of Eternity*. Thirty-five people were in attendance.

On May 26, the Library received a \$25 donation in memory of Carleen Gerber by Deborah Beis. Mrs. Beis requested that we purchase a children's book about coyotes and that is being ordered. Mrs. Gerber is the grandmother of our page Caitlin Conlon.

The artwork of the late Leonard Nassoioy was displayed during June. Mr. Nassoioy was active in the Grand Island Art Society.

Registration for summer programming has been strong. The Friends of the Library have once again donated two bicycles to be raffled off. Children will receive one ticket for every five books they check out. Unfortunately we are starting the raffle a little later this year than last due to my medical leave.

Registration for programs is as follows:

Preschool Story Time (ages 3-5) Mondays:	17
Preschool Story Time (ages 3-5) Tuesdays:	21
Toddler Time Lapsit (ages 1.5 – 3) Wednesdays:	18
Rookie Readers (Grades 1 & 2) Tuesdays:	34

Page Turners (Grades 3 – 6) Thursdays: 39

Battle of the Books (Grades 6-9): 8

There is no registration for the Lego program. We are trying it as a “drop-in” program and I’m optimistic that it will do well.

On July 6, 100 children and caregivers attended our “kickoff” to summer program featuring juggler Nels Ross of InJest. Children registered for summer programs and were each given bags for carrying library books.

Circulation has been down. May’s circulation was 8,672, a decrease of 7.2% from the previous year. Total contracting libraries’ circulation was up .4%. Circulation in June was 9,611, a decrease of 11.3% from the previous June. Contracting libraries’ circulation was down 5.3%. Computer usage was 547 in May and 454 in June, decreases of 17.4% and 27% respectively. Contracting libraries use was down 3.6% in May and 10.9% in June. Wifi use was 415 in May and 364 in June with decreases of 31.1% and 45% respectively. Contracting libraries were down 41.8% in May and 41.8% in June.

Respectfully submitted,

Patricia Covley

Private Money Financial Report

May 2017 – June 2017

Deposits Checking

5/9/17	Reimbursement From Town (ACT dues)	\$20.00
5/26/2017	Beis donation in honor of Mrs. Gerber	\$25.00
	Total	\$45.00

Disbursements Checking

None

Balance checking account: \$2,363.20

Deposits Money Market

5/4/17	Interest Credited	\$26.77
6/2/17	Interest Credited	\$27.67
	Total	\$54.44

Disbursements Money Market

None

Balance money market account: \$130,331.46