

Minutes of Regular Monthly Meeting of Library Board

Town of Aurora Public Library

December 19, 2017

Present: Alice Askew, Carol Griffis, Deborah Carr-Hoagland, Kara Spencer-Ching, Richard Wiesen, Robert Alessi, Director

Guests: Mary Jean Jakubowski, B&ECPL System Director & Ken Stone, B&ECPL CFO

1. The meeting was called to order by President Alice Askew at 1:00 PM
2. There were no comments from the audience.
3. Mary Jean Jakubowski, B&ECPL System Director & Ken Stone, B&ECPL CFO were guests for the meeting. There was a discussion of staffing and the planned change in library hours. The Director and Board were commended for the increase in hours beginning in January 2018. Saturday hours during the summer are being considered.
4. The motion (CG, KSC) to approve the minutes of the meeting of November 28, 2017 was approved by a voice vote.
5. The motion (DCH, CG) to approve the Treasurer's Report & Monthly Financial Statement, November 2017 was approved by a voice vote.
6. Director's Report, November 2017
Comments on statistics and acknowledgment that attendance at our programs is strong. Some adjustments are likely.
7. Reports of Interest
The next ACT Meeting Scheduled for Sat, Jan. 20 from 9:30 a.m.-noon at a location TBD will cover Director Evaluations, Bargaining Agreements, Staff and Open Hours

The Annual ACT Workshop is scheduled for Sat, Mar. 10 from 8:30 a.m.-1:00 p.m. at the Central Library.

8. Personnel

The Payroll Report through PP23 remains within the norms. The Director has submitted a Request for Financial Assistance to Central Administration for an adjustment in personnel funds to cover the extended sick leave of a staff member. A response is expected in early 2018. The staff member will return to work beginning February 1, 2018.

9. Old Business

After discussion there was consensus that the funds from the Jo Ann Elliott Bequest and additional donations would be used to purchase two mobile book display units.

10. New Business

The motion (DCH, KSC) to approve the 2018 Schedule of Regular Board Meetings was approved by voice vote. The schedule is January 23, February 27, March 27, April 24 (includes annual meeting), May 22, June 26, September 25, October 23, November 27, December 18. All meetings begin at 1 pm except the Annual Meeting which begins at 12 pm.

The motion (DCH, CG) to hold a special meeting of the Board on February 8 beginning at 10 am to discuss the Long Range Plan of Service for 2019-2023 was approved by a voice vote.

The motion (AA, RAW) to adjourn the meeting at 2:25 pm was approved by a voice vote.

Next regularly scheduled meeting: Tuesday, January 23, 2018, 1:00 p.m.

Respectfully submitted.

Richard A. Wiesen, Secretary